

2017/18 CAPITAL MONITORING JUNE 2017

2017/18 Approved Schemes	Project Manager	Original Completion Date	Expected Completion Date	Project RAG Status	2017/18 Original Budget	2016/17 Slippage	2017/18 Amendments	2017/18 Revised Budget	2017/18 Actual to Date	2017/18 Commitment to Date	2017/18 Total to Date	2017/18 Forecast Outturn	Variance between Forecast Outturn & Revised Budget	Outturn RAG Status	COMMENTS
					£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000		
TOTAL					3,388	1,899	-	5,287	256	384	640	4,969	(318)		
RP - ROLLING PROGRAMME															
Head of Strategic Finance & Property															
Hartham Swimming Pool - Refurbishment of Pool Filters to ensure the efficiency of the pools filtration plant operation & to maintain the pools water quality	S. Whinnett	Dec-16	Dec-17	RED	-	25		25			-	25	-	GREEN	Works to be done Xmas closure 2017.
Fanshawe Swimming Pool - Replace Pool Circulating Pumps	S. Whinnett	Dec-13	2017/18	RED	20			20	-	-	-	20	-	GREEN	Tender stage
Fabric improvements to Swimming Pools	S. Whinnett	Not known	Jun-17		20			20	10	11	21	21	1	GREEN	Works completed, awaiting final invoices
Grange Paddocks Pool - to treat laminated timber beams to ensure they are properly protected from high humidity & chemicals used in the treatment of the pool water	S. Whinnett & J. Earley	Dec-17	Dec-17	GREEN	25			25	-	-	-	25	-	GREEN	Works planned for Xmas closure 2017, however, needs clarification following decision on Leisure development
OPERATIONAL BUILDINGS															
Rolling programme for planned preventative capital maintenance of operational buildings	S. Whinnett & J. Earley	RP	RP		240	100		340	-	-	-	340	-	GREEN	Budget in place to allow appropriate schemes to go forward upon provision of appropriate business case.
Hertford Theatre - Flood Alleviation Works to Sump Pumps - To modify the existing sump pump installation to reduce the likelihood of any future flooding of the Theatre	S. Whinnett & J. Earley	Aug-16	2017/18	RED	-	16		16			-	16	-	GREEN	1st phase of work completed. 2nd phased 17/18.
Replacement of Chairs & Desks		RP	RP		10			10	2	-	2	10	-	GREEN	
Charringtons House 2nd Floor Suite Refurbishment															
Maximise return from Council assets by generating rental income & business rates income from Charringtons House for the Council once the suite is refurbished	A. Osborne	Apr-16	2017/18	RED	-	156		156			-	156	-	GREEN	Third phase of investment on hold while discussions ongoing regarding long term future of Charringtons House and the Old River Lane site
Demolition 1 The Causeway, B/S	S. Whinnett	Jul-17	Aug-17	GREEN	-			-	111	31	142	600	600	RED	Planning approved. Funded from Commercial Property Fund. Works commenced 3.4.17
North Drive, Ware - reconstruct road &	A. Osborne	Mar-10	Aug-17	RED	-	10		10			-	10	-	GREEN	Developer close to finishing drainage works for new development. Second planning application in for development of further land off North Drive so money held until this determined
Total Strategic Finance & Property					315	307	-	622	123	42	165	1,223	601		

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Head of Shared Business & Technology Services															
Replacement Infrastructure	P. Wain	RP	RP		35	40		75			-	450	375	RED	SHARED SCHEME w/Stevenage BC Implementation of new data centre hardware to improve performance and resilience in preparation for an increased reliance on technology. Additional funding to enable capitalisation of salaries, allowing recruitment of agency staff to support Business As Usual.
New HR & Payroll System	P. Tyler		Jul-17		0	22		22			-	63	41	RED	SHARED SCHEME w/Stevenage BC Core HR and Payroll went live in Apr-17. Additional modules and reporting services are now being implemented with 3rd party support
New Finance System	I. Brittain		Jan-18		125	110		235	8	156	164	235	-	GREEN	Implementation now underway, with target completion of Jan-18
New Asset Management System	I. Brittain	Sep-16	Mar-18		0	14		14			-	14	-	GREEN	System is the next in line for implementation following the upgrade of Uniform to v10. Ongoing implementation due for completion in 2017/18.
Client Equipment		RP	RP		0			-			-	20	20	RED	Budget used to service new and replacement equipment needs identified within year.
Audio & Visual Equipment Council Chamber Wallfields	P. Wain				0	5		5			-	10	5	RED	Alternative solution identified
Audio & Visual Equipment Hertford Theatre	P. Wain				0			-			-	0	-	GREEN	Scheme was scheduled for completion in 2016/17, small overspend this year
Exchange 2013	P. Tyler				0	39		39			-	54	15	AMBER	SHARED SCHEME w/Stevenage BC Migration to an updated email platform that is shared with SBC. Additional funding to enable capitalisation of salaries, allowing recruitment of agency staff to support Business As Usual.
ICON: Migration to be Hosted	P. Tyler				0	11		11			-	11	-	GREEN	Drawn down from rolling programme
Telephony Enhancements	P. Tyler	Sep-17	Sep-17		0			-			-	75	75	RED	SHARED SCHEME w/Stevenage BC Project to relocate and upgrade the Mitel phone system. Includes moving to a new SIP provider. Additional funding to enable capitalisation of salaries, allowing recruitment of agency staff to support Business As Usual.
Cyber Security	P. Tyler	Mar-18	Mar-18		0			-			-	95	95	RED	SHARED SCHEME w/Stevenage BC A number of our existing security solutions need to be revisited to ensure our Cyber Risks are being effectively mitigated. Additional funding to enable capitalisation of salaries, allowing recruitment of agency staff to support Business As Usual.
Revenues and Benefits Mobile Working	P. Tyler											12	12	RED	Implementation of mobile working solution included in the Capita contract.
Rolling programme to be utilised on ICT projects subject to ITSG review		RP	RP		380	417		797			-	159	(638)	RED	Remaining £159k funding to be used to support deliver of Digital East Herts programme
Total Shared Business & Technology Services					540	658	-	1,198	8	156	164	1,198	-		

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Head of Operations															
Car Park Management System - To implement a cost effective car park management system for the Council to manage its car parks for the next 10 years	A. Pulham	Sep-16	Apr-17	RED	0	34		34	37	0	37	50	16	AMBER	Retention still to be paid, however, due to poor contractor performance in a number of areas, this may not be paid over. Once achieved, legitimate recharge of 50% of capital and revenue costs in Jackson Square MSCP to the landlord will eliminate the current overspend.
Waytemore Castle, Bishops Stortford - Open space improvements and historical conservation work	I. Sharratt	Sep-20			169			169		0		169	-	GREEN	We are on target with this project and are currently completing the procurement process for the main contracts which we should be awarding this month. The new community engagement officer is in post and the stakeholder meetings are ongoing. We will be meeting with the Lottery advisors again in July.
Refurbishment of Hertford Theatre Café/Bar															
The layout, design and equipment provision is in need of upgrade in order to meet the needs of our customers and maximise the potential for revenue generation	B. Cannell	Sep-16	Aug-17	RED		18		18	5	0	5	18	-	GREEN	To be completed during summer closure
Hertford Theatre replacement of 6 lighting hoists	B. Cannell								2	2	-			GREEN	Old year invoice still o/s
Bell Street, Sawbridgeworth - Modernise the public convenience facilities, in preparation for transferring the operation to Sawbridgeworth Town Council under an agency agreement	D. Allen	Sep-15	2017/18	RED	67			67			-	67	-	GREEN	Various meetings held with Sawbridgeworth Town Council & HOS to discuss future proposals. Project may go ahead during 2017/18.
Hartham Pavilion Refurbishment - Replace public toilets, redevelop existing café area, create functional changing area for footballers & incorporate meeting/training room.	M. Kingsland & S. Whinnett	Dec-15	Feb-17	RED				-	5	5	-	0	-	GREEN	Old year invoice still o/s
Play Area Grange Paddocks, B/S - Install new play area, to include new activity equipment & surfacing. New footpath & installation of new seating.	I. Sharratt	Mar-17	Mar-17					-	4	4	-	0	-	GREEN	Completed, awaiting 2 nd invoice of £38k, which will leave 5% retention fee to be paid.
Hertford & Beyond	I. Sharratt				30			30			-	30	-	GREEN	Hertford and Beyond - creation of walking routes emanating from Hertford Town centre providing health and well being opportunities. Will include waymarked routes supported by interpretation boards, maps and leaflets and footpath improvements in EHC parks. Follows on from the success of Southern Country Park and Beyond.
Play Equipment - Rowleys Road, Hertford	I. Sharratt				20			20			-	20	-	GREEN	Refurbishment of equipment in response to previous play audit.
Woodland restoration at Presdales Recreation Ground, Ware - Installation of a circular walk, car park improvements & woodland restoration.	I. Sharratt		Mar-18		85			85			-	85	-	GREEN	This is in the programme to be completed by end of financial year 17/18
Hartham Common, Hertford - Potential projects include development of water play area, improvements to car parking & pedestrian access	I. Sharratt				25			25			-	25	-	GREEN	This project is to be delayed & reviewed in 2017/18 pending decisions on plans for the leisure centre. The play area revamp is still an important improvement but may benefit from being considered as part of a larger project. A draft brief has been created & is ready to modify in line with any new objectives.
Pishiobury Park, Sawbridgeworth - Wetland Habitat Project - improvements to boardwalk/paths permitting safe access to the wetland area of the park	I. Sharratt	Mar-13	Oct-17	RED		12		12			-	12	-	GREEN	Agreement with fishing club has now been found and the project is planned to start in the Autumn 17. EA/Secretary of State approval granted for project to be carried out. CMS to lead.
Energy Efficiency & Carbon Reduction Measures - Installation of solar panels at Wallfields, Hertford	D. Thorogood/S. Whinnett	Mar-12	2017/18	RED		45		45			-	45	-	GREEN	Project awaiting programming within property work plan once accommodation review complete. Anticipated project completion this financial year.

KEY: Project RAG status: Green = on schedule; Amber = 1-3 months delay; Red = over 3 months delay

KEY: Outturn RAG status: Green = up to 10% variance; Amber = 10-50% variance; Red = over 50% variance

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Castle Weir Micro Hydro Scheme - To provide a small Hydro-electricity turbine in the river Lee at Hertford Weir. This is an invest to save project and will generate electricity providing power for Hertford Theatre and for sale to the Grid. The scheme is subject to a rigorous approval process by the Environment Agency for flood risk and protection of biodiversity.	D. Thorogood	Mar-12	Autumn 2018	RED	201			201			-	201	-	GREEN	Revised flood risk protocols received from Environment Agency, which will now enable outstanding flood modelling to be undertaken. Health and Housing are taking opportunity to undertake a wider business case review to determine if it is possible for this and future flood modelling analysis work to be undertaken in-house, which may also achieve revenue generating opportunities if it proves possible to offer a wider external service. Once software/training undertaken, hydro modelling can be completed in-house. After modelling complete, it will be submitted to Env Agenc for imformal approval. Officers are hopeful that scheme delivery will move
Energy Grants	D. Thorogood	RP	RP		20	58		78			-	78	-	GREEN	Revised grant offer being prepared to determine best fit with the reduced general availability of national Energy Company Obligation funding - this is expected to increase demand on East Herts funding. East Herts is partner in Herts Warmer Homes initiative, a new project delivering energy efficiency measures to vulnerable households in the District. This is also to be funded from this capital allocation (£13k in 2017/18).
Market Improvement Scheme	N. Kirby		2017/18		42			42			-	42	-	GREEN	Options appraisal for markets went to Community Scrutiny March 2017 - outcome?
Total Head of Operations					659	167	-	826	31	11	42	842	16		

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								-			-		0		
Head of Housing & Health															
Community Capital grants - to provide the right tools for people to get involved with projects that improve facilities such as green spaces or community buildings – inspiring ownership and pride.	C. Pullen	RP	RP		125			125	3		3	56	(69)	RED	Community Capital Grants There are outstanding grant commitments from 15/16 and 16/17 - 6 organisations have yet to complete and claim their grant (due to circumstances beyond their control), this totals £33,883. Currently reviewing scheme so this means allocation of grants will be delayed meaning a significant amount of the budget will need to slip into 18/19. Note: spending this budget is always dependant on successful applicants being able to complete their project within the 1 year time frame.
Future Social Housing Schemes	L. Harris				821			821			-	0	(821)	RED	No current commitments. First priority is to spend S106 sums which have been collected for affordable housing.
Gladstone Road, Ware (Network Homes)	L. Harris				39			39	-		-	39	-	GREEN	Grant to be paid to Network Homes - fully funded from S106 commuted sum. To build 10 affordable housing units. Scheme should be completed by early 2018. 50% paid when work commenced on site & 50% on completion.
Private Sector Improvement Grants															
Disabled Facilities	P. Thomas-Jones	RP	RP		530	215		745	46		46	745	-	GREEN	Work underway on new HIA with planned "go live" in October 2017. The referral rate is projected to increase as a result of the new HIA for this year and subsequent years. In addition alternative projects are being looked at for spending increase in BCF allocation. All funding is to be transferred to the new HIA and East Herts will monitor spend.
Disabled Facilities - Discretionary	P. Thomas-Jones	RP	RP		60			60			-	15	(45)	RED	We are profiling an increase in the number of DFGs because of the new HIA, however likely spend this year is projected to be lower than subsequent years. This money will remain with East Herts after the HIA is up and running.
Decent Home Grants	P. Thomas-Jones	RP	RP		120			120	1		1	120	-	GREEN	Assistance policy is being reviewed, to increase the scope of works that the money can be spent on. It is too early to profile this budget, once the new policy is agreed, we will have a better understanding of likely spend.
Capital Salaries	I. Brittain	RP	RP		26			26			-	26	-	GREEN	
River & Watercourse Structures - Improve, maintain & renew structures along rivers and watercourses to alleviate possible flooding throughout the district.	P. Thomas-Jones	RP	RP		48	39		87	6	28	34	87	-	GREEN	Programme of works underway.
Land Management Programme - Land Management Asset Register & Associated Works	P. Thomas-Jones	RP	RP		50			50			-	50	-	GREEN	Programme of works underway.
								-			-				
Total Housing & Health					1,819	254	-	2,073	56	28	84	1,138	(935)		

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								-			-				
Head of Planning															
Historic Building Grants - Enable grants to be offered to the owners of historic buildings to encourage their maintenance and upkeep.	K. Steptoe	RP	RP		55	(3)		52	20		20	52	-	GREEN	Claimants have 6 months from grant offer date to complete works. Maximum payment now £2,000. However, if a grant is approved for a property on the Buildings at Risk Register, maximum payment will be £10,000.
Improvements to The Wash, Maidenhead Street & Bull Plain, Hertford	K. Steptoe					476		476	9	147	156	476	-	GREEN	Funded from unallocated capital funds. Consultants engaged
Total Planning					55	473	-	528	29	147	176	528	-		
Head of Communications, Strategy & Policy															
Device Responsive Template - Revised website templates including new navigation, enhanced accessibility and device responsiveness	B. Wood	Sep-16	Sep-17	RED		12		12	9		9	12	-	GREEN	Negotiated delivery of new templates for public website to be bundled with existing project for delivery of new Intranet Templates. Intranet Project is starting now and is due for completion 31st March 2018.
Environmental Enhancements to East Herts town centres	P. Pullin	Not known		RED		28		28			-	28	-	GREEN	This scheme was expected to complete last year but there have been delays in the delivery of the Tudor Square project by Ware Town Council. Further delays encountered, including delays relating to challenges from Herts Highways on the proposals, which the Town Council are addressing. No delivery date as of yet
Total Communications, Strategy & Policy					0	40	0	40	9	0	9	40	0		